



# TOWNSHIP OF BALDWIN

10 Community Park Drive  
Pittsburgh, PA 15234

## MINUTES of the Public Meeting of the Township Board of Commissioners

November 8, 2023, 7:00 pm

**\*\* The November 8, Meeting of the Township Commissioners was held both IN-PERSON at the Township Administration Building AND via ZOOM. Meeting ID: 381 904 7124, Password: 15234**

Commissioner Frisoli called the meeting to order at 7:01 pm and asked that the group stand for the Pledge of Allegiance.

Roll call found Commissioners Downey, Frisoli, McCabe and Pellegrino present. Also present were Interim Manager Charla Pfeil, Police Chief Terry O'Brien, Engineer Glenn Jonnet and Solicitor Tom McDermott

### **Pledge of Allegiance**

### **Remarks from audience:**

None

### **Committee Reports:**

- 1. Administration & Finance – Ms. Frisoli, Chairperson** – Ms. Frisoli reported that she read over everything for the month of October, and everything falls into place. She also commented that the 2024 budget is currently being reviewed.
- 2. Public Safety – Mr. Downey, Chairperson** – Mr. Downey read the report.
- 3. Public Works – Mr. Pellegrino, Chairperson** – Mr. Pelligrino read the report.
- 4. Sanitary Sewers & Storm Water Management/MS4– Ms. McCabe, Chairperson** – Ms. McCabe deferred to Mr. Jonnet. Mr. Jonnet reported he and Public Works were prepared for an audit, however the auditor never showed or called. The 3RWW conference went well.
- 5. Parks & Recreation – Ms. Fredrick, Ms. McCabe & Ms. Frisoli , co-chairs** – Ms. Frisoli - The Santa mailbox will be placed outside the Administration office Monday, November 26. The Winter newsletter should be distributed by December 1. Trunk or Treat had a good turnout of both trunks and kids.
- 6. Event Planning – Ms. Fredrick, Chairperson** – Ms. McCabe - Trunk of Treat went well. "Play it Forward" program is currently under way. The Township will be collecting new and gently used items during regular

office hours until December 7. The Township will be hosting a cookie with Santa event on Saturday, December 16 from 10:00AM-12:00PM. There will be a candlelight yoga with bunnies on Sunday, November 12.

7. **Lights & Transportation – Mr. Downey Chairperson** – Mr. Downey – Nothing to report.
8. **SHACOG – Ms. Fredrick & Ms. Frisoli, co-Chairs** – Ms. Frisoli – The annual dinner went well. There is one more meeting of the year.
9. **Fire Company - Ms. Fredrick, Chairperson** – Ms. McCabe – CSVFD will be hosting a ladies auxiliary craft show on November 18 and 19. All proceeds to benefit the CSVFD ladies auxiliary. There was 1 call to Baldwin Township in October. Expressed gratitude for their attendance at the Trunk or Treat event. Chief Reffner read his report and asked that we advertise for residents to check batteries in smoke and carbon monoxide detectors. On Monday, October 9 the CSVFD participated in a quarterly joint training with Mt. Lebanon and Dormont fire departments. On Monday, October 16 crew ran commercial fire evolutions at the Vittes building. Outside training – concluded the Basic Vehicle Rescue class and 2 officers attended a Blue Card conference in Cincinnati, OH. Membership – 2 new members in October bringing the total for 2023 to 13.
10. **MRTSA – Mr. Downey & Mr. Pellegrino, Co-Chairs** – Mr. Downey and Mr. Pellegrino reported MRTSA brought in several police officers and medics who had several cardiac saves this year. MRTSA's currently has a good record with cardiac episodes. MRTSA is reviewing their 2024 budget.

**Treasurer's Report:**

Nothing to report.

**Engineer's Report:** It is critical to the DCNR that the Armstrong Park Renovation is completed by December 2024. The original cost of the project went up in cost due to COVID. The volleyball court must be completed before the walking trails. The design needs to be completed by December 31. The low volume grant for Robertson Road needs to be completed by June.

**Solicitor's Report:** The manager transition has been completed. The PA Water resolution needs to be sent to PA Water. Currently working on several Right to Know requests, storm water agreements, and the orphan parcels in Armstrong Park.

**New Business:**

1. Upon Motion by Pelligrino and second by Downey – all in favor  
Resolved authorizing Glenn Jonnet as consulting engineer for DCNR project.
2. Upon Motion by Downey and second McCabe – all in favor  
Resolved to approve the October 2023 payroll and bill vouchers 26471 through 26535 and ACH payments both inclusive for \$277,590.66.
3. Upon Motion by McCabe sand second Pelligrino – all in favor  
Resolved to approve the Summary Sheet of October 2023, Secretary's Report.

4. Upon Motion by Pelligrino and second Downey – all in favor  
Resolved to approve the October 3, 2023, Board Minutes.
5. Motion to adjourn at 7:35.

***End of Minutes***

***Charla Pfeil***

***Secretary/Interim Manager***