

JORDAN TAX SERVICE, INC.
TOWNSHIP OF BALDWIN & BALDWIN-WHITEHALL SCHOOL
TAX CERTIFICATION &/OR MUNICIPAL CLAIM LETTER APPLICATION

PLEASE ENCLOSE PROPER PAYMENT WITH REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. REQUEST FOR TAX CERTIFICATION WILL BE RETURNED IF ALL DATA IS NOT COMPLETED.

JORDAN TAX SERVICE, INC.: Total Fee _____ - made Payable to: "Jordan Tax Service, Inc."

Tax Certification: \$30.00 Per Parel

Municipal Claim Letter: \$30.00 Per Parcel - Residential or \$50.00 Per Parcel - Commercial (Sewage & Trash)

THE MUNICIPAL CLAIM LETTER WILL NOT BE RELEASED UNTIL ALL REQUIREMENTS ARE MET WITH THE TOWNSHIP

MAIL TO: Jordan Tax Service, Inc., 102 Rahway Rd, McMurray, PA 15317 (724) 731-2351

Application Date:

REFINANCE ? YES NO MUNICIPAL CLAIM LETTER REQUEST: YES NO

SALE? YES NO TAX CERTIFICATION REQUEST: YES NO

CLOSING DATE: File #: Block & Lot or Other Description:

OWNER/SELLER:

Seller's Address:

Property Address:

Rental Property: YES NO Commercial Prop YES NO # of Units:

Seller's Forwarding Address:
 (REQUIRED FOR A SALE - DO NOT OMIT)

BUYER'S NAME:

Seller's Agent: Phone #:

Requested By: Phone #:

Closing Officer: Phone #:

Closing Company: Phone #:

Mailing Address: Fax #:

Email Address:

PLEASE ENCLOSE PROPER PAYMENT WITH THIS REQUEST & ALLOW (7-10) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. YOUR REQUEST FOR A TAX CERTIFICATION WILL BE RETURNED &/OR NOT RELEASED IF ALL DATA IS NOT FULLY COMPLETED ON THIS FORM.
PLEASE INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR RETURN REPLY
NO VERBALS OR FAXED INFORMATION WILL BE ISSUED FROM THIS OFFICE ON ANY REQUEST!